

Third Party Statement

A third party is a relative, friend, neighbor, co-worker that has been contacted without your permission by a debt collector about your debt. Documentation of the contact should be made in writing by stating the following information:

- Date
- Time of Day
- Name of Caller (Collection Agent) and Collection Agency
- Caller ID
- Phone number where the call(s) was received (Home, Work, Cell Phone)
- Details of the phone conversation

SAMPLE THIRD PARTY STATEMENT

Date

Name of Third Party : Alice Adams
Relationship to Debtor : Sister-in-law
Home Address : 1234 Main Street
City, State, Zip : Anytown, USA 00000
Home Phone : 000-000-0000
Cell Phone : 123-456-7890
Email : aliceadams@gmail.com

On 00/00/0000, at 00:00am/pm, I received a phone call on my cell phone #000-000-0000, from a person named Miss Jones. Miss Jones said she needed to speak with my brother-in-law, *John Smith*. She asked if I had his phone number. I asked what the call was about. At first, Miss Jones said she couldn't discuss the nature of the call. She was insistent that I provide Mr. Smith's phone number. She said the call was an urgent business matter.

I asked Miss Jones the name of her company and for her phone number. Reluctantly, Miss Jones provided her phone number, 800-123-4567. She said that it was urgent for Mr. Smith to return the call and that he'd have until 9pm to call her today. I told Miss Jones that I might not be able to contact Mr. Smith today. Miss Jones said, if Mr. Smith did not return the call today, she'd need to turn the matter over to the authorities and a lawsuit would be pursued. Miss Jones said, "Mr. Smith owes a lot of money. Either have him contact me by 9pm, or expect the authorities in your neighborhood!"

I hung up the phone. I called my brother-in-law, Mr. Smith, and relayed the conversation. He assured me that he would handle the matter, and that I should not worry.

Signature of Third Party