Request for Loan Payment History

First Name, Middle Name, Last Name Complete Address

City State Zip Phone • Email
Date
Name of Lender Address City, State, Zip
Attn: Representative Name/Department
RE: Auto Loan #:
Full Name of Borrower (and Co-Signer):
Year/Make/Model :
VIN #:
Dear Name of Lender:
I write to request a complete copy of my LOAN PAYMENT HISTORY for the above-captioned auto loan. My first payment was on 00/00/0000. I would like to see your record of all payments made, the dates payments were applied to my account, the amount applied towards principal and interest, any additional fees that may have been charged to my account.
Please forward a copy of the complete payment history to me at the above address. Your prompt attention to this request is appreciated. Thank you.
Sincerely,
Your Signature